

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTGOMERY, VIRGINIA HELD ON THE 27<sup>TH</sup> DAY OF NOVEMBER 2006, AT 6:00 P.M. IN THE BOARD CHAMBERS, MONTGOMERY COUNTY GOVERNMENT CENTER, 755 ROANOKE STREET, CHRISTIANSBURG, VIRGINIA:

PRESENT:	Steve L. Spradlin	-Chair
	Mary W. Biggs	-Vice Chair
	Doug Marrs	-Supervisors
	John A. Muffo	
	Annette S. Perkins (Arrived 7:15 p.m.)	
	James D. Politis	
	B. Clayton Goodman, III	-County Administrator
	L. Carol Edmonds	-Assistant County Administrator
	Martin M. McMahon	-County Attorney
	Karen Edmonds	-Human Resources Director
	T.C. Powers	-Planning Director
	Steve Sandy	- Zoning Administrator
	Vickie L. Swinney	-Secretary, Board of Supervisors
ABSENT:	Gary D. Creed	-Supervisor

### **CALL TO ORDER**

The Chair called the meeting to order.

### **INTO CLOSED MEETING**

On a motion by Doug Marrs, seconded by John A. Muffo and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711

- (1) Discussion , Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Board of Equalization
2. Parks and Recreation Commission

- (3) Discussion or Consideration of the Acquisition of Real Property for Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiation Strategy of the Public Body
  - 1. Elliston/Lafayette Elementary School Site
  - 2. Kipps Farm Property
  - 3. Bethel Elementary
- (5) Discussion Concerning a Prospective Business or Industry or the Expansion of An Existing Business or Industry Where no Previous Announcement has Been Made of the Business= or Industry's Interest in Locating or Expanding its Facilities in the Community.
  - 1. Project # 2006-008
- (7) Consultation with Legal Counsel and Briefings from Staff Members or Consultants Pertaining to Actual or Probable Litigation, Where Such Consultation or Briefing in Open Meeting Would Adversely Affect the Negotiating or Litigating Posture of the Public Body; and Consultation with Legal Counsel Employed or Retained by a Public Body Regarding Specific Legal Matters Requiring Provision of Legal Advice by Such Counsel
  - 1. NRV Economic Development Alliance

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Mary W. Biggs	None	Gary D. Creed
Doug Marrs		Annette S. Perkins
James D. Politis		
John A. Muffo		
Steve L. Spradlin		

### **OUT OF CLOSED MEETING**

On a motion by Doug Marrs, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Doug Marrs	None	Gary D. Creed
James D. Politis		Annette S. Perkins
John A. Muffo		
Mary W. Biggs		
Steve L. Spradlin		

### **CERTIFICATION OF CLOSED MEETING**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

### **VOTE**

#### **AYES**

James D. Politis  
John A. Muffo  
Mary W. Biggs  
Doug Marrs  
Steve L. Spradlin

#### **NAYS**

None

#### **ABSENT DURING VOTE**

Gary D. Creed  
Annette S. Perkins

## ABSENT DURING MEETING

Gary D. Creed  
Annette S. Perkins

**Supervisor Perkins arrived at 7:15 p.m.**

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

## PUBLIC HEARINGS

The Zoning Administrator provided a brief explanation on each of the following nine amendments to the Montgomery County Code, which references planning and development or zoning. The Planning Department annually reviews the County's Planning and Zoning ordinances to make sure they comply with state law and/or to revise sections that may need updating to better suit the County needs.

At their November 15, 2006 meeting, the Planning Commission discussed the proposed ordinance amendments and recommend approval to the Board of Supervisors.

1. An Ordinance Amending Chapter 8, Entitled Planning and Development, Section 8-153.  
**Limiting The Location Of Private Septic Systems In Major Subdivisions To Either Within The Lot It Intends To Serve Or Within Greenspace Set Aside Under The Compact Development Option.**

There being no speakers, the public hearing was closed.

2. An Ordinance Amending Chapter 8, Entitled Planning and Development, Sections 8-152, 8-173 And 8-174  
**Requiring A Note To Be Placed On Plats And Deeds Advising Prospective Buyers Of Their Obligation For Road Maintenance And Improvements When A Subdivision Is To Be Served By A Private Street or Access Easement.**

There being no speakers, the public hearing was closed.

3. An Ordinance Amending Chapter 8, Entitled Planning and Development, Section 8-174  
**Requiring Certain Additional Documentation And Certifications For Subdivisions Using The Family Exemption.**

There being no speakers, the public hearing was closed.

4. An Ordinance Amending Chapter 10, Entitled Zoning, Section 10-2  
**Increasing The Height Exemption For Antennae Except For Provisions Of The Airport Safety Overlay District From Sixty-Five (65) Feet To Seventy-Five (75) Feet.**

There being no speakers, the public hearing was closed.

5. An Ordinance Amending Chapter 10, Entitled Zoning, Section 10-21  
**Add Farm Enterprise With Less Than Forty Feet Of Public Road Frontage As A Use Permitted By Special Use Permit Approved By The Board Of Zoning Appeals**

There being no speakers, the public hearing was closed.

6. An Ordinance Amending Chapter 10, Entitled Zoning, Section 10-29  
**Replace The Uses Permissible By Special Use Permit In Community Business Listed As Recreation Indoor And Recreation Outdoor With The Use Listed As Recreation Establishment.**

There being no speakers, the public hearing was closed.

7. An Ordinance Amending Chapter 10, Entitled Zoning, Section 10-35  
**Make It Permissible For School Sites To Be Considered In Calculating Open Space Within A Planned Unit Development Residential District.**

There being no speakers, the public hearing was closed.

8. An Ordinance Amending Chapter 10, Entitled Zoning, Section 10-41  
**Amending The Farm Enterprise Supplemental Regulations By Requiring A Farm Enterprise To Have At Least Forty Feet Of Public Road Frontage Or Be Required To Obtain A Special Use Permit.**

There being no speakers, the public hearing was closed.

9. An Ordinance Amending Chapter 10, Entitled Zoning, Section 10-47  
**Amending The Nonconforming Provisions Should A Residential Or Commercial Building Be Damaged Or Destroyed by a Natural Disaster o Other Act of God in Order to Comply with the Change in State Law.**

There being no speakers, the public hearing was closed.

## **PUBLIC ADDRESS**

Linda Naughton reminded the Board of the condition of the schools in Auburn. She urged the Board to approve the School Board's request for funding for a feasibility study.

Roger Lewis spoke on two issues, Roger Woody's Rezoning request and the County's Capital Improvement Program. Mr. Lewis understands from media reports that the County and the Town of Christiansburg are considering a boundary line adjustment to include Roger Woody's property in the town corporation. He strongly urged the Board to reconsider this as the County is in need of the revenue that will be incurred from the development. Mr. Lewis also urged the Board to move forward with the County's capital improvement projects. If the Board decides to issue bonds to cover the cost of the capital improvement then he hopes it will be for \$130 million.

Noel Bissel addressed concerns with Auburn Middle School and the need for a new school facility.

## **CONSENT AGENDA**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously, the Consent Agenda dated November 27, 2006 was approved.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
James D. Politis	None	Gary D. Creed
John A. Muffo		
Mary W. Biggs		
Doug Marrs		
Annette S. Perkins		
Steve L. Spradlin		

### **A-FY-07-61 MONTGOMERY MUSEUM AND LYRIC THEATRE GRANT FUNDING**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

11	Montgomery Museum Grant	\$5,000
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account:</u>		
424401	State Grants	\$5,000

Said resolution appropriates grant funds received for the Montgomery Museum and Lyric Theatre.

**A-FY-07-62  
AUTO GRAVEYARD CLEANUP**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

810	Auto Graveyard Cleanup	\$10,963
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
451205	Designated Fund Balance – Auto Graveyard	\$10,963

Said resolution appropriates fund balance set aside for auto graveyard cleanup.

**A-FY-07-63  
TWO FOR LIFE FUND  
APPROPRIATION**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

331	Fire and Rescue Grants-Two for Life	\$53,092
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
23312-424401	Two for Life	\$53,092

Said resolution appropriates funds received from the Two for Life program for use by volunteer Rescue Squads.

**A-FY-07-64**  
**SHERIFF**  
**RECOVERED COSTS**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

320	Sheriff – County	\$21,282
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
419108	Recovered Costs

\$21,282

Said resolution appropriates recovered costs for use by the Sheriff's department.

**A-FY-07-65**  
**SHERIFF**  
**RECONCILIATION OF**  
**COMPENSATION BOARD BUDGETS**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriations for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

310	Sheriff	\$6,874
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
451203	Fund Balance

\$6,874

Said resolution adjusts the Constitutional Officer's budget to reconcile with the Compensation Board approved amounts in the Sheriff's Department budget.



**A-FY-07-66**  
**SHERIFF**  
**TRANSFER FROM GENERAL CONTINGENCIES**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

**FROM:**

950	General Contingencies	(\$2,000)
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**TO:**

320	Sheriff	\$2,000
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Said resolution transfers appropriated funds from General Contingencies to the Sheriff's Office to cover the cost of replacing small computer equipment such as keyboards, monitors, etc.

**R-FY-07-76  
APPOINTMENT  
PARKS AND RECREATION COMMISSION**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Susan DiSalvo**, who resides in **District F**, to the **Parks and Recreation Commission** effective November 28, 2006 and expiring November 27, 2009.

## OLD BUSINESS

**ORD-FY-07-07**  
**AN ORDINANCE TO PROVIDE APPLICATION**  
**AND DISPOSITION DEADLINES FOR THE ORDERLY**  
**AND EFFICIENT PROCESSING OF EQUALIZATION**  
**OF REAL ESTATE ASSESSMENTS**

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT ORDAINED, By the Board of Supervisors of the County of Montgomery, Virginia that the deadline for receipt of applications to the Montgomery County Board of Equalization shall be February 5, 2007 and the deadline for disposition of appeals by the Board of Equalization shall be March 5, 2007.

This action shall be consistent with Section 58.1-3378 of the Code of Virginia, 1950, as amended, which allows the Board of Supervisors to provide for application and disposition deadlines for the orderly and efficient processing of equalization of real estate assessments.

The vote on the foregoing ordinance was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
John A. Muffo	None	Gary D. Creed
Mary W. Biggs		
Doug Marrs		
Annette S. Perkins		
James D. Politis		
Steve L. Spradlin		

**ORD-FY-07-08**  
**AN ORDINANCE AMENDING CHAPTER 2, DIVISION 5 ENTITLED**  
**TAX EXEMPTIONS AND DEFERRALS FOR ELDERLY AND HANDICAPPED,**  
**SECTION 2-107 OF THE CODE OF THE COUNTY OF MONTGOMERY, VIRGINIA**  
**BY INCREASING THE INCOME AND NET WORTH ELIGIBILITY LIMITS**  
**FOR EXEMPTION FROM OR DEFERRAL OF TAXATION OF REAL ESTATE**  
**FOR THE ELDERLY AND DISABLED**

On a motion by Doug Marrs, seconded by Mary W. Bigg and carried unanimously,

BE IT ORDAINED, By the Board of Supervisors of the County of Montgomery, Virginia, that Chapter 2, Division 5, Section 2-107 of the Code of the County of Montgomery, Virginia, shall be amended and reordained as follows:

**Sec. 2-107. Established; restrictions and conditions.**

(a) The board of supervisors of the county hereby provides for the exemption from or deferral of taxation of real estate, and manufactured homes as defined in Code of Virginia, section 36-85.3, or any portion thereof, owned by and occupied as the sole dwelling of a person not less than sixty-five (65) years of age, and providing the same exemption for such property of a person who is determined to be permanently and totally disabled as provided in subsection (e) of this section, subject to the following restrictions and conditions:

(1) That the total combined income during the immediately preceding calendar year from all sources of the owners of the dwelling living therein and of the owners' relatives living in the dwelling does not exceed ~~twenty-five thousand dollars (\$25,000.00)~~ twenty-eight thousand dollars (\$28,000) provided that the first ten thousand dollars (\$10,000.00) of income of each relative other than the spouse of the owner who is living in the dwelling and the first ten thousand dollars (\$10,000.00) of income for an owner who is permanently disabled shall not be included in such total.

(2) That the net combined financial worth, including the present value of all equitable interests, as of December thirty-first of the immediately preceding calendar year, of the owners, and of the spouse of any owner, excluding the value of the dwelling and furnishings in the dwelling including furniture, household appliances and other items typically used in a home and the land, not exceeding one (1) acre, upon which it is situated does not exceed ~~eighty thousand dollars (\$80,000.00)~~ One Hundred Thousand Dollars (\$100,000).

(3) That the person or persons claiming such exemption files annually no later than the first day of March of the taxable year with the commissioner of the revenue of the county, on forms to be supplied by the county, an affidavit or written statement setting forth the names of the related persons occupying such real estate; that the total combined net worth, including equitable interests, and the combined income from all sources of the person as specified in paragraph (1) of this subsection does not exceed the limits prescribed in this section. If such person is under sixty-five (65) years of age, such form shall have attached thereto a certification by the Social Security Administration, the Department of Veterans Affairs, or the Railroad Retirement Board, or if such person is not eligible for certification by any of these agencies, a sworn affidavit by two (2) medical doctors who are either licensed to practice medicine in the commonwealth or who are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that such person is permanently and totally disabled as defined in subsection (e); however, a certification pursuant to 42 U.S.C. § 4-23(d) by the Social Security Administration so long as the person remains eligible for such Social Security benefits shall be deemed to satisfy such definition in subsection (e). The affidavit of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability as defined in subsection (e). Such certification, written statement, or affidavit shall be filed after the first day of January of each year, but before the first day of April of each year, for the permanently and totally disabled, for hardship cases, and for the first time applicants. The commissioner of the revenue has the discretion to accept late filings of first time applicants or for hardship cases until the thirty-first day of December of the taxable year. The commissioner of the revenue of the county shall make any other reasonably necessary inquiry of persons seeking such exemption, requiring answers under oath to determine qualifications as specified in this section including, qualifications as permanently and totally disabled as defined in subsection (e) and qualification for the exclusion of life insurance benefits paid upon the death of an owner of a dwelling. The commissioner of the revenue of the county is hereby empowered, in addition to require the production of certified tax returns to establish the income or financial worth of any applicant for tax relief or deferral.

(b) Such exemptions may be granted for any year following the date that the qualifying individual occupying such dwelling and owning title, or partial title, thereto reaches the age of sixty-five (65) years or for any year following the date the disability occurred. Changes in respect to income, financial worth, ownership of property or other factors occurring during the taxable year for which the affidavit is filed, and having the effect of exceeding or violating the limitations and conditions provided in this section shall nullify any exemption or deferral for the remainder of the current taxable year and the taxable year immediately following. The amount of exemption of the real estate tax for qualified persons shall be determined by the following table:

<i>Annual Income (Calendar Year)</i>	<i>For Qualified Persons the Percentage of Tax Which May Be Exempted</i>
\$ 0.00— <del>16,500.00</del> <u>\$17,900.00</u>	100%
<del>\$16,501.00—\$20,600.00</del> <u>\$17,901.00--\$22,300.00</u>	60%
<del>\$20,601.00—\$26,000.00</del> <u>\$22,301.00--\$28,000.00</u>	40%

(c) The person or persons qualifying for and claiming deferral shall be relieved of real estate tax liability levied on the qualifying dwelling and land up to an amount equal to one hundred (100) percent of this liability, the amount to be deferred to be elected by the claimant. If a deferral of real estate taxes, the accumulated amount of taxes deferred shall be paid without penalty or interest to the county by the vendor upon the sale of the dwelling, or from the estate of the decedent within one (1) year after the death of the last owner thereof who qualified for tax deferral by the provisions of this section. Such deferred real estate taxes shall constitute a lien upon such real estate as if they had been assessed without regard to the deferral permitted by this section. Any such lien shall, to the extent that it exceeds in the aggregate ten (10) percent of the price for which such real estate may be sold, be inferior to all other liens of record.

(d) The board of supervisors of the county hereby deems those persons falling within the limits and conditions provided in subsections (a) and (b) of this section to bearing an extraordinary tax burden on the real estate described in this section in relation to their income and financial worth.

(e) For the purposes of this division, a person is permanently and totally disabled if he or she is so certified as required in paragraph (a)(3) of this section and is found by the commissioner of the revenue of the county under paragraph (a)(3) to be unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of such person's life.

The vote on the foregoing ordinance was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Mary W. Biggs	None	Gary D. Creed
Doug Marrs		
Annette S. Perkins		
James D. Politis		
John A. Muffo		
Steve L. Spradlin		

**R-FY-07-77**  
**TABLE**  
**ROGER WOODY REZONING**

On a motion by John A. Muffo, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of the County of Montgomery hereby **TABLES** Roger Woody's request to rezone approximately 28.32 acres from Agriculture (A-1) to General Business (GB) located on the northeast side of Farmview Road, east of North Franklin St (US 460 BUS) and west of the US Route 460 (Bypass), and is identified as Tax Parcel No(s). 79-A-23, 24-26, 26A; 79-A-142, 143-147 (Acct #'s 017576, 021678, 026179, 021680, 032861, 001650, 006010, 021677, 001730, 029424, 001729) in the Shawsville Magisterial District (District B) to December 4, 2006 in order to hold a public hearing on said request with a proffer providing interparcel access from the property toward State Route 114, to allow general business uses.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Mary W. Biggs	None	Gary D. Creed
Doug Marrs		
Annette S. Perkins		
James D. Politis		
John A. Muffo		
Steve L. Spradlin		

**NEW BUSINESS**

**R-FY-07-78**  
**REVISIONS TO THE**  
**COUNTY'S EMPLOYEE PERSONNEL POLICY**

On a motion by Mary W. Biggs, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia hereby approves the revisions to the County's Personnel Policies as follows:

*Italics* = new language

~~Strikethrough~~ = language to be deleted

## 1.7 AVAILABILITY OF PERSONNEL POLICIES

A copy of the current Personnel Policy Manual shall be issued to each County employee. New employees shall receive their copy on or before their first day of work while existing employees shall receive copies whenever a new policy is adopted or amended. Each employee shall sign a form prepared by the Human Resources Director acknowledging receipt of his/her copy of the Personnel Manual. As a condition of employment, each employee shall read the manual *and any changes, sign the receipt acknowledgment form initially and with each set of changes*, and shall be aware of all the County personnel policies and procedures and comply with those policies and procedures as a condition of employment. The Human Resources Director shall provide training on major policies and procedures on a regular or as-needed basis to facilitate understanding and awareness. In addition, a copy shall be maintained in the office of each Department Director or separate staff agency and each major operating group. The Personnel Policy Manual shall be available for review by any employee or the public, in the Human Resources Department, during the County's regular business hours.

**Reason for Change: Strengthens existing language to require acknowledgment of receipt of Personnel Policies/changes as a condition of employment.**

## 1.10 PERSONNEL DEFINITIONS

Agency Director – For the purposes of these policies, this position is synonymous with ~~Department Director~~ *Constitutional Officer* and representative of County-affiliated agencies *such as Constitutional offices* that have, by written agreement, joined the County's Compensation and Classification plan and fall under these Personnel Policies. *These are the General Registrar, Social Services Director, Library Director, and Public Service Authority Director.*

**Reason for Change: New language that allows Agency Directors that, by written agreement, participate in the County's Pay Plan and Personnel Policies to be synonymous with Constitutional Officer language in the Personnel Policies rather than Department Director language.**

## 2.4 EMPLOYMENT

### E. Recruitment and Selection

6. *As a condition of hire, all employees hired after January 1, 2007, will be required to participate in the County's Direct Deposit program for their payroll check.*

**Reason for Change:** This is a new requirement that would not affect current employees. Direct Deposit saves check and staffing costs. Many employers require Direct Deposit, including the Montgomery County School System.

## 2.10 PROBATIONARY PERIOD

### A. Initial Probationary Period

1. A probationary period of six months is established for all new or reemployed employees appointed to full and part-time regular positions. The probationary period for *sworn* law enforcement personnel *and some Social Services positions* is twelve months.

### D. Separation During Probationary Period

2. Should the employee's performance fail to improve, the County, Constitutional Office may elect to terminate employment. ~~No adverse remarks shall be recorded in the employee's employment record.~~

**Reason for Change:** Adds Social Services positions to the probationary period language and removes the prohibition of adverse remarks in employee's file if separated during probation.

## 4.2 STARTING RATE OF PAY

### B. Compensation may be established beyond the minimum of the salary range, upon recommendation by the Department Director, Constitutional Officer with approval of the County Administrator, if any of the following conditions exist:

1. The qualifications of the applicant exceed the requirements for the class;
2. The applicant is a former employee in good standing and possesses qualifying experience; or
3. Competitiveness in recruitment requires payment of a higher rate.

*The County Administrator may approve an amount of compensation up to and including the midpoint/market point of the pay range; any compensation above the midpoint must have the approval of the Board of Supervisors.*

**Reason for Change:** Allows the County Administrator to approve new hire salaries up to the midpoint/market point of the applicable pay range.

## 4.5 PROMOTION

- ### A.
- When an employee is promoted, the employee's salary shall be increased by 5 percent (5%) of the midpoint or the minimum of the new range, whichever is greater. A higher rate of compensation may be recommended by the Department

Director to the County Administrator in the case where the employee's qualifications exceed the requirements of the class. *The County Administrator may approve an amount of compensation up to and including the midpoint/market point of the pay range; any compensation above the midpoint must have the approval of the Board of Supervisors.*

**Reason for Change: Allows the County Administrator to approve promotion salaries up to the midpoint/market point of the applicable pay range (to mirror new hires).**

#### 4.6 DEMOTION

- B. When an employee is demoted from a class in which he/she was originally appointed, the salary shall be reduced to a salary in the new range of pay between the minimum and maximum, not to exceed the employee's current salary, *and the salary reduction must be by at least 5% of the midpoint of the pay grade he/she is being demoted from. Any demotions and amounts of reduction beyond 5% are at the discretion of the County Administrator or Constitutional Officer.*

**Reason for Change: Defines action to be taken regarding salary reduction when an employee is demoted.**

#### 4.9 ACTING CAPACITY

- C. The temporary salary adjustment for the period of assignment to the higher-level position shall ~~typically be 2.5%~~ *be up to 5%* of the midpoint of the acting employee's current pay range or the minimum of the salary range assigned to the position in which he/she is acting, whichever is greater. This additional pay shall only occur while the employee is in the acting capacity.

**Reason for Change: Allows additional salary for temporary acting capacity adjustments.**

#### 8.5 ANNUAL LEAVE

- C. Payment of Annual Leave Upon Separation
1. Upon voluntary separation, *after 6 consecutive months of employment have been successfully completed and with sufficient notice*, an employee shall receive payment for annual leave up to the maximum accrual rate ~~provided the employee has completed a minimum of six (6) consecutive months of employment.~~ *If the employee has not completed 6 months of employment, either voluntarily or involuntarily, he/she will not receive payment for annual leave.* Payment shall be calculated using the employee's base hourly rate of pay at the time of separation.



**Reason for Change: Clarifies existing Annual Leave payout policy for voluntary vs. involuntary separations during probation.**

#### 8.7 BEREAVEMENT LEAVE

- A. Regular full-time employees may be granted ~~up to five~~ *up to three workdays of bereavement leave per death* in a calendar year. Bereavement leave may be used in the event of the death of an immediate family member. This *three days of* leave is granted with pay and is not charged against an employee's other leave accruals. *If an employee has need to use more than three workdays for bereavement purposes, the employee may use an additional three workdays from their personal sick leave accrual, subject to supervisory approval.*
- B. Immediate family member includes an employee's parents, spouse, children, brothers, sisters, grandparents, grandchildren, or the spouse's parents, children, brothers, and sisters, *grandparents or grandchildren*. In addition, bereavement leave shall be granted for the death of any other relative living in the employee's household.

**Reason for Change: Expands the existing policy to allow for "per event" coverage for Bereavement Leave and includes language for grandparents and grandchildren as qualified immediate family members.**

#### 8.14 FAMILY AND MEDICAL LEAVE ACT OF 1993

##### L. Record Keeping

~~Department Directors are~~ *The Human Resources Department is* responsible for keeping records designating FMLA usage and must retain these records for at least three (3) years. This information must be recorded on a form provided by the Human Resources Department which identifies the date and amount of leave taken. All medical certifications and other medical records must be forwarded to the Human Resources Department, and maintained in a separate file.

**Reason for Change: Changes recordkeeping requirements from departments to Human Resources.**

#### 9.1 HEALTH INSURANCE

Upon retirement, County health insurance, including dental and vision coverage, may be maintained by retiring employees and exiting members of the Board of Supervisors enrolled on the plan(s) through the age of Medicare eligibility *or through it being awarded due to approved disability benefits*. The retiring employee or exiting Board member must pay the entire rate.

**Reason for Change: Includes coverage clarification for disabled individuals.**

## 9.7 EFFECT OF EMPLOYMENT STATUS CHANGE ON BENEFITS

### COBRA General Notice

#### 3. Medicare Extension for Spouse and Dependent Children.

#### Shorter Maximum Coverage Period for Health Flexible Spending Accounts

The maximum COBRA coverage period for a health flexible spending arrangement (health “FSA”) maintained by the employer ends on the last day of the cafeteria or flexible benefits plan “plan year” in which the qualifying event occurred. In addition, if at the time of the qualifying event the employee has withdrawn (during the plan year) more from the FSA than the employee has had credited to the FSA, no COBRA right is available at all *relative to the FSA*.

**Reason for Change: State DSS Board required clarification.**

## 10.2 TUITION REIMBURSEMENT

- A. Regular full-time employees, who have successfully completed their initial probationary period, are eligible to apply for tuition reimbursement for job-related classes *and/or classes required for job-related degree programs*. *Tuition reimbursement would be at a rate of 90% of tuition cost*. Exceptions to this eligibility period may be made by the County when needed to meet specific operational requirements. *Non-job-related classes, which are not considered a requirement in a job-related degree program, are not eligible for tuition reimbursement.*
- B. Upon application and approval by the Department Director or Constitutional Officer, an employee shall be reimbursed for ~~the~~ *full or partial cost* of tuition, subject to department *and/or Human Resources* budget constraints, provided that a grade of B or better is earned. Reimbursement where less than a B is earned will be subject to approval by the County Administrator. Related costs (i.e., registration, lab fees, and books) are not eligible for reimbursement. Department Directors should forward their application to the County Administrator for authorization. Requests in Constitutional Offices for tuition reimbursement are subject to approval of the Constitutional Officer.

**Reason for Change: To allow tuition reimbursement at a rate of 90% for job-related classes and classes required as part of a job-related degree program; also incorporates new Tuition Scholarship opportunity for up to 50% funding from Human Resources (when departmental funding is not available).**

### 13.1 GRIEVANCE PROCEDURE

#### C. Non-grievable Complaints

Management reserves the exclusive right to manage the affairs and operations of the County government. Accordingly, complaints regarding the following are not grievable:

7. The hiring, *evaluation*, promotion, transfer, assignment and retention of employees within the County service.

**Reason for Change: Clarifies existing policy for non-grievability of performance evaluations.**

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Doug Marrs	None	Gary D. Creed
Annette S. Perkins		
James D. Politis		
John A. Muffo		
Mary W. Biggs		
Steve L. Spradlin		

#### **R-FY-07-79 RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION TO THE VIRGINIA DEPARTMENT OF FIRE PROGRAMS**

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously,

BE IT RESOLVED, That the Board of Supervisors of the County of Montgomery, Virginia hereby approves the application for a \$430,000 grant provided by the Virginia Department of Fire Programs for the purpose of constructing a “Burn Building” on the property of Radford Army Ammunitions Plant.

BE IT FURTHER RESOLVED, The Board of Supervisors hereby authorizes the County Administrator, B. Clayton Goodman, III, to execute all documents relating to the grant and Memoranda of Understanding with all parties involved in the construction of the “Burn Building”.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Annette S. Perkins	None	Gary D. Creed
James D. Politis		
John A. Muffo		
Mary W. Biggs		
Doug Marrs		
Steve L. Spradlin		

**A-FY-07-67**  
**VDOT REVENUE SHARING PROGRAM**  
**APPROPRIATION OF PORTION OF FY 2005-06 FUNDS**  
**FOR REMITTANCE TO VDOT**  
**FOR YELLOW SULPHUR ROAD (SR 643)**

On a motion by Doug Marrs, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007 for the function and in the amount as follows:

100	Board of Supervisors	\$42,500
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The source of funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
451205 Designated Fund Balance	\$42,500
Road Maintenance Reserve	

Said resolution appropriates a portion of Montgomery County's FY 2005-06 VDoT Revenue Sharing funds for road improvements on Yellow Sulphur Road (SR 643).

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
James D. Politis	None	Gary D. Creed
John A. Muffo		
Mary W. Biggs		
Doug Marrs		
Annette S. Perkins		
Steve L. Spradlin		

**R-FY-07-80**  
**RESOLUTION OF THE BOARD OF SUPERVISORS OF**  
**MONTGOMERY COUNTY, VIRGINIA WITH RESPECT TO**  
**ISSUANCE OF REVENUE BONDS BY THE INDUSTRIAL**  
**DEVELOPMENT AUTHORITY OF MONTGOMERY**  
**COUNTY, VIRGINIA**

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously,

WHEREAS, The Industrial Development Authority of Montgomery County, Virginia (the "Authority"), has considered the request of the Virginia Tech Foundation, Inc. the ("Applicant"), a non-profit organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") to issue the Authority's revenue bonds in a principal amount not to exceed \$27,000,000 (the "Bonds"); and

WHEREAS, Proceeds of the Bonds will be used, together with other funds provided by or on behalf of the Applicant, to finance (a) the cost of the following projects (the "Projects") to be owned by the Applicant and leased to Virginia Polytechnic Institute and State University: (i) construction and equipping of an approximately 32,000 square foot Advanced Materials Characterization Facility, also known as the Institute for Critical Technology and Applied Science to be located at 1991 Kraft Drive in Blacksburg; and (ii) construction and equipping of the Integrated Life Sciences building, to be located at 1981 Kraft Drive in Blacksburg, which is composed of (A) an approximately 70,000 square foot Science College Consortia Facility and (B) an approximately 7,000 square foot Food, Nutrition and Health Vivarium Facility adjacent to the Science College Consortia Facility; and (b) certain related costs of issuance of the Bonds, financing expenses and working capital; and

WHEREAS, Section 147(f) of the Code, and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code"), provide that the highest elected governmental unit of the locality having jurisdiction over the issuer of private activity bonds and over the area in which any facility financed with proceeds thereof is located must approve the issuance of such bonds; and

WHEREAS, Since the Authority issues bonds on behalf of Montgomery County, Virginia (the "County"), the Projects are located in the County and the Board of Supervisors of the County (the "Board") constitutes the highest elected governmental unit of the County, the Board is required to approve issuance of the Bonds; and

WHEREAS, Following a public hearing, on November 21, 2006, the Authority adopted a resolution agreeing to issue the Bonds, subject to receipt of such Board approval which the Authority recommended and requested, and a copy of such resolution, a brief summary of the Authority's public hearing, and the Applicant's Fiscal Impact Statement have been filed with the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MONTGOMERY COUNTY, VIRGINIA:

1. The Board approves the issuance by the Authority of Bonds in the aggregate principal amount not to exceed \$27,000,000, for the benefit of the Applicant, as required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code, to permit the Authority to assist the Applicant in financing the Projects.
2. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the creditworthiness of the Projects or the Applicant and, as required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that neither the County nor the Authority shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefore, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia nor any political subdivision thereof, including the County and the Authority, shall be pledged thereto.
3. This resolution shall take effect immediately upon its adoption.

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
John A. Muffo	None	Gary D. Creed
Mary W. Biggs		
Doug Marrs		
Annette S. Perkins		
James D. Politis		
Steve L. Spradlin		

**A-FY-07-68  
COUNTY CAPITAL PROJECTS FUND  
APPROPRIATION OF CAPITAL FUNDS  
FOR ELLISTON FIRE STATION**

On a motion by Doug Marrs, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund is granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

General Fund		
02-451209	Transfer to County Capital Projects Fund	\$800,000

The sources of funds for the foregoing appropriation are as follows:

02-451203	Undesignated General Fund Balance	\$300,000
02-451205	Designated Fund Balance (Capital Reserve)	<u>\$500,000</u>
	Total	\$800,000

BE IT FURTHER RESOLVED, That the County Capital Projects Fund is granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2007, for the function and in the amount as follows:

County Capital Projects Fund		
123303EL	Elliston Fire Station	\$800,000

The source of funds for the foregoing appropriation is as follows:

12-451100	Transfer from General Fund	(\$800,000)
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Said resolution transfers \$800,000 from the General Fund (\$500,000 from the Capital Reserve) to the County Capital Projects Fund for the purpose of providing sufficient funding to cover the cost of completing the Elliston Fire Station. The Elliston Fire Station project already has \$859,400 in place to help complete the project. This appropriation will provide an additional \$800,000 for the project, providing the project with a total appropriation of \$1,659,400.

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Mary W. Biggs	None	Gary D. Creed
Doug Marrs		
Annette S. Perkins		
James D. Politis		
John A. Muffo		
Steve L. Spradlin		

**R-FY-07-81**  
**SCHOOL BOARD REQUEST FOR FUNDING**  
**FOR A FEASIBILITY STUDY AND A**  
**GIS BASED ENROLLMENT STUDY**  
**THE AUBURN SCHOOL STRAND**

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously,

WHEREAS, The Board of Supervisors of Montgomery County, Virginia by resolution dated August 9, 2004 appropriated planning monies for two school projects, Price's Fork Elementary and Elliston/Lafayette Elementary, in the amount of \$200,000 each; and

WHEREAS, The balance of monies in these accounts as of November 21, 2006 totaled \$166,632 for Price's Fork Elementary and \$185,204 for Elliston/Lafayette Elementary; and

WHEREAS, The Montgomery County School Board has requested capital project planning funds in the amount of \$85,000 to perform a feasibility study for a school in the Auburn area at \$25,000 and conduct GIS based enrollment project at \$60,000; and

WHEREAS, The Board of Supervisors agrees to allow the use of the existing capital projects balances for the feasibility study and enrollment projection, if determined to be an immediate priority by the Montgomery County School Board; and

WHEREAS, Any additional planning funds needed for Price's Fork Elementary School or the Elliston/Lafayette Elementary School shall be obtained through future bond proceeds for capital projects.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby authorizes the use of \$85,000 from the capital projects account balances for Price's Fork Elementary and Elliston/Lafayette Elementary School currently totaling \$351,936.

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Doug Marrs	None	Gary D. Creed
Annette S. Perkins		
James D. Politis		
John A. Muffo		
Mary W. Biggs		
Steve L. Spradlin		

**R-FY-07-82**  
**BOARD OF EQUALIZATION**

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously,

BE IT RESOLVED, That pursuant to Section 58.1-3370 of the Code of Virginia of 1950, as amended, the Board of Supervisors of Montgomery County, Virginia hereby requests the Honorable Ray W. Grubbs, Judge of the Circuit Court of Montgomery County, Virginia to create and appoint for Montgomery County a Board of Equalization of real estate assessments.

BE IT FURTHER RESOLVED, It is requested that the Board of Equalization consist of five (5) Landowners of the County.

BE IT FURTHER RESOLVED, By the Montgomery County Board of Supervisors, the following individuals are recommended to the Honorable Ray W. Grubbs, Judge of the Circuit Court of Montgomery County for consideration and appointment to the Board of Equalization:



1. Louise Baker
2. Joseph V. Gorman, Jr.
3. William Seitz
4. Curtis Thornton
5. Phil Wickham

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Annette S. Perkins	None	Gary D. Creed
James D. Politis		
Mary W. Biggs		
Doug Marrs		
John A. Muffo		
Steve L. Spradlin		

**R-FY-07-83**  
**RESOLUTION OF COMMENORATION**  
**MARIE J. HARMON**

On a motion by Doug Marrs, seconded by Mary W. Biggs and carried unanimously,

**WHEREAS**, The recent death of **Marie J. Harman** has touched and saddened all those who knew and loved her; and

**WHEREAS**, **Marie J. Harman** came to Christiansburg as a young teenager and graduated from Christiansburg High School in 1942; and

**WHEREAS**, In 1964 she went to work for the Commonwealth of Virginia as Deputy Clerk of Montgomery County and was promoted two years later to Clerk of the Court; and

**WHEREAS**, During her 24 years in that position she saw the judicial system change in many ways, including the court dividing into three branches and the computerization of the office; and

**WHEREAS**, **Marie J. Harman** retired in 1990 as Clerk of the Montgomery County Combined District Court; and

**WHEREAS**, The County recognizes the dedicated service that **Marie J. Harman** has rendered the citizens of Montgomery County; and;

**WHEREAS**, **Marie J. Harman** will be greatly missed and lovingly remembered by those who knew her.

**NOW, THEREFORE, BE IT RESOLVED,** The Board of Supervisors of Montgomery County, Virginia hereby offers it deepest condolences and most heartfelt sympathy to the family and friends of **Marie J. Harman**.

**BE IT FURTHER RESOLVED,** That the original of this resolution be presented to the family of **Marie J. Harman** and that a copy be made a part of the official Minutes of Montgomery County, that her memory may be so honored and ever cherished.

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
James D. Politis	None	Gary D. Creed
Mary W. Biggs		
Doug Marrs		
John A. Muffo		
Annette S. Perkins		
Steve L. Spradlin		

### **INTO WORK SESSION**

On a motion by Mary W. Biggs, seconded by James D. Politis and carried unanimously,

**BE IT RESOLVED,** The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. Western Virginia Regional Jail
2. County Capital Projects

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Mary W. Biggs	None	Gary D. Creed
Doug Marrs		
John A. Muffo		
Annette S. Perkins		
James D. Politis		
Steve L. Spradlin		

### **Western Virginia Regional Jail**

The Assistant County Administrator presented an update on the new Western Virginia Regional Jail. She provided the following project status to date:

- Sitework to be completed by December 2006
- Construction Proposals received
- Estimated Bond Sale – January 2007
- Total project costs increased due to construction costs higher
- Interest rates significantly lower than projected.

The bonds to be issued increased from \$53 million to \$80 million. The reasons for the increase are due to increase of square footage of the jail, use of design features for future operating savings, and substantial increase in construction costs. However, due to the interest rate being at a significantly lower rate than previously projected and the debt payoff changed from 20 years to 30 years, the County's share will remain about the same. The 2005 estimated cost was \$2,255,788 and the 2006 estimated cost is \$2,269,479.

The Assistant County Administrator reported that a resolution to authorize a continuing disclosure agreement required by bond counsel will be on the December 18, 2006 agenda for the Board's consideration. The Western Virginia Regional Jail Authority has scheduled a bond sale for January 2007.

### **County Capital Projects**

The County Administrator provided a recap on the County's future capital project needs. The Montgomery County School Board has requested the Board of Supervisors provide an estimate of capital program funding for future school facilities. As stated previously, the County's Financial Advisor, Davenport & Company, LLC has advised the County could issue bonds in the amount of \$130 million over a five year period. This would require an estimated 14 cent real estate tax increase over a five year period. This amount does not include the county's share for the new regional jail. Another estimated 4-5 cent increase will be required. Davenport & Company has advised that the cost of the regional jail would not effect the County's bond rating as the Western Virginia Regional Jail Authority will be issuing the bonds, not the County.

The County Administrator provided the Board with two possible alternatives for allocating funds for future County and School capital projects. One alternative includes the cost of the regional jail, leaving a total of \$95 million to be used for capital projects. The other alternative does not include the regional jail, leaving the full \$130 million to be used for capital projects.

A resolution with both alternatives will be included on the Board's December 18, 2006 agenda for the Board's consideration.

### **OUT OF WORK SESSION**

On a motion by Annette S. Perkins, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Doug Marrs	None	Gary D. Creed
John A. Muffo		
Annette S. Perkins		
James D. Politis		
Mary W. Biggs		
Steve L. Spradlin		

### **COUNTY ATTORNEY'S REPORT**

The County Attorney reported he has been advised by a county resident that Verizon was taxing them for the Town of Blacksburg tax instead of the County tax. The resident lives in the unincorporated area of the County but has a town address. The County Attorney advised the Board he will investigate this complaint and contact Verizon as to billing procedures. The County could be potentially lose revenue if Verizon is sending the collected tax to the Towns instead of the County.

### **COUNTY ADMINISTRATOR'S REPORT**

Board Chambers Sound System - The County Administrator reported that the County's T.V. Media & Production Specialist has been working on the sound system in the Board Chambers. Maintenance has been performed and the sound is much better and the last recording of the Board meeting was much better.

### **BOARD MEMBERS' REPORT**

Supervisor Muffo attended the ribbon cutting for Map Tech and is impressed with the growth of small companies in the County.

Peace Sculpture Ceremony will be held on December 9, 2006 at 1:00 p.m. at the Government Center.

Supervisor Biggs thanked Delegate Dave Nutter for information on the proposed NS Intermodal Site. She asked that a thank you letter be sent to Delegate Nutter.

School Board Meeting – The new Blacksburg High School stadium was discussed and it was the School Board's recommendation to proceed with the final design. The School Board also discussed the increased construction cost and asking the Board of Supervisors for additional funding.

Supervisor Marrs asked staff when the Yellow Sulphur Road project with revenue sharing funds will start. The County Administrator stated that it should start immediately.

Supervisor Spradlin commented on the Roger Woody Rezoning. The property is located in the County. The Town of Christiansburg will be providing the infrastructure to the site, such as water and sewer. If the site was located within the town limits, the County would have the opportunity to receive more tax revenue, as the site will be upgraded. If a boundary line adjustment is approved by the County and the Town of Christiansburg, the County will not lose any revenue.

Reassessment – Supervisor Spradlin reported he has received numerous calls from concerned citizens regarding the Reassessment Office personnel. The assessors have not been customer friendly and have not offered justifications on the increased assessments. Supervisor Spradlin strongly stressed that he wants an explanation from the reassessment firm, Wampler Eanes, as to why the citizens of Montgomery County are being treated poorly.

The County Administrator commented that it is the County's goal to be customer friendly and for citizens to receive a fair hearing on their assessment. He will investigate these concerns.

Supervisor Biggs also expressed concern that citizens who have appealed will not get a letter if their assessment will not be changed. She believes that all citizens who appealed should receive a letter informing them of the Reassessment Office decision.

## **ADJOURNMENT**

On a motion by John A. Muffo, seconded by James D. Politis and carried unanimously, the Board adjourned to a Special Meeting on December 4, 2006 at 8:00 p.m.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Annette S. Perkins	None	Gary D. Creed
James D. Politis		
Mary W. Biggs		
Doug Marrs		
John A. Muffo		
Steve L. Spradlin		

The meeting adjourned at 8:30 p.m.

APPROVED: _____	ATTEST: _____
Steve L. Spradlin	B. Clayton Goodman, III
Chair	County Administrator